Ulm Schools
Student and Parent Handbook

2026-2027

This handbook is an overview of School Board Policy School District #85. The policies can be found on the MTSBA website.

Staff Members

Principal ……	Russ McDaniel
PE……....	Marlo Arthun
Music…….	Jenna McCafferty
Early Kindergarten…..…….……	Brooke Hanson
Kindergarten ……..	Bailey Reitz
1st ……... ……	Alethea McDaniel
2nd ……..	Juli Jo Kelly
3rd……	Jocelyn Aasom
4th ……..	Jocelyn Aasom
5th…….	Jay Taylor
6-7-8 Math and Science …….	Cathy Workman
6-7-8 Language Arts, Social Studies ……	Nikki Taylor
Special Education/STEAM.……	April Sowers
Aide……..……..	Kaylee Hofer
Aide…….……	Kelsa Miller
K-3 Colony……..	Janice Sagen
4-8 Colony…….	Samaria Kirby

Secretary…….	Angela Johnson
Clerk ……..	Janessa Cain
Custodial ……	Chuck McGill
Food Program ……	Lisa Dunlap

School Hours

Monday through Thursday EK- 3rd 7:55 AM to 3:30 PM
4th -8th 7:55 AM to 3:45 PM

Playground supervision starts at 7:45 am

School Communication

Teachers and staff will communicate with the legal guardians only of each student through Class Dojo. In the case of an emergency the parents will be notified by robo call with specific directions regarding the emergency. **Please make sure all your information is current with the office.**

Grading Policy

- Early Kindergarten- Report card will cover the following: Recognition of uppercase & lowercase letters, letter sounds, early literacy & numeracy skills, social emotional development, and physical development.
- Kindergarten -
    - E: Exemplary 100-90%
    - S+: 89-80%
    - S-: Satisfactory 79-70%
    - I: Shows Improvement 69-60%
    - N: Needs Frequent Teacher Assistance 59-0%
- 1th Grade thru 8th Grade
    - A+: 98-100 %
    - A: 94-97 %
    - A-: 90-93 %
    - B+: 87-89 %
    - B: 83-86 %
    - B-: 80-82 %
    - C+: 77-79 %
    - C: 73-76 %
    - C-: 70-72 %
    - D+: 67-69 %
    - D: 63-66 %
    - D-: 60-62 %
    - F: 0-59 %

Mid-term Progress Reports/Report Cards

Progress Reports are sent home with the students at the midpoint of each trimester. Reports will be sent out 1-2 days after the end of the Trimester or Midterm date. Midterms are core classes only.

Parent/Teacher Conferences

Parents/staff may request a conference at any time. There is not a set schedule. Class Dojo will be the platform for communication between staff and parents. You can have a Parent/Teacher conference anytime at your request.

Absences

Reporting Absences- Parents or guardians must inform the school of any absences by a phone call or email by 8:30 am; otherwise a welfare check will be initiated through the Sheriff's Department. Please make sure that your student(s) don't have any chronic tardies or absences because they could result in a State welfare check.

Make-up Work

Make-up work will be defined by each grade level. Parents are required to notify classroom teachers 48 hours in advance if requesting make up work.

Student Dress

All students are expected to be groomed and dressed appropriately with respect to the following criteria:

- Shirts and tops must be at a minimum waist length. "Spaghetti straps" and low cut shirts, shirts with vulgar/insinuating language, alcohol/drug reference or muscle/revealing skin shirts will not be allowed.
- Hats, hoods, caps, sunglasses, and headbands with protruding decorative elements (such as animal ears, antennas, horns, or large plush attachments etc.) are not permitted to be worn inside school buildings, except for designated spirit days. All headwear must allow the student's face and ears to remain fully visible.
- Shorts and skirts are acceptable and appropriate if they are mid-thigh in length or longer. If questionable, criteria will be determined by the administration.
- Grades 4-8 wearing spandex or yoga pants must cover hips, front and buttock area with a shirt or dress.

Toys

Toys, Pokemon cards etc. are not allowed at school, unless it is a Show and Tell item. If a toy is brought to school and lost during the course of the day, the school will not be held responsible to find it. Bikes, skateboards, roller blades, and Heelys are not allowed to be ridden on school grounds between the hours of 7:30 a.m. and 5:30 p.m.

Lost and Found

Students need to have their names written in their clothing/garments and belongings. If their items are lost, we will be able to get those items back to students, and every effort to find the owner. Items not claimed will be donated.

Food Services

- Breakfast prices are $3.10 for a student and $3.95 for an adult
    - Breakfast starts at 7:30 am with entry at the double doors
    - Breakfast stops being served at 7:50 am
- Lunch prices are $3.70 for all students $4.70 for an adult
- Milk prices are $0.60 for everyone
- Prices may change with school board approval
- 3% credit card fee will be added to all Infinite Campus purchases
- The application for free and reduced school meals is available in the school office. It is encouraged that all families fill this out as it could positively affect funding for the school district.

Snacks

Classroom and After School program snacks are not provided by the school.

School Bus Rules and Regulations

The bus driver will have the responsibility to maintain orderly behavior of students on school buses and will report misconduct to the student's principal. Students with multiple infractions could result in the loss of bus privileges.

Complaints

Complaints are to follow the Complaint Procedures outlined in Board Policy 1700.

Step 1: Parent/Teacher/Staff Member

Step 2: Administrator

Step 3: Board

Step 4: County Superintendent

Sexual Harassment

School District #85 has policy regarding sexual harassment and does not condone or allow harassment in the educational setting. Students who believe they may have been harassed or intimidated should contact the principal, or the first level supervisor who is not involved in the alleged harassment.

Violence, Hazing and Bullying

Those individuals who show disrespect, violence or bullying behaviors will be processed through the discipline policy. All complaints about behavior that may violate this policy will be promptly investigated. Any student who feels that he/she has been a victim of hazing, harassment, intimidation or bullying should immediately report incidents to any district staff member. Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion.

Vandalism/Destruction of School Property

Pupils who willfully destroy school or individual property through vandalism, carelessness, or rowdiness will obligate themselves and their parents/guardians to be financially responsible for the repair or the replacement of the damaged property. Discipline for an infraction will follow the leveled behaviors matrix.

Students' Desks and Lockers

Students' desks and lockers are school property and remain under the control and jurisdiction of the school even when assigned to an individual student. Leave valuables at home.
Searches of desks or lockers may be conducted at any time there is reasonable cause to believe that they contain articles or materials prohibited by District policy, whether or not a student is present. Searches may also be conducted at random, in accordance with law and District policy. The parent will be notified if any prohibited items are found in the student's desk or locker.

Video Surveillance

The board authorizes the use of video cameras on district property. Video recordings may become a part of a students' educational record. The District shall comply with all applicable state and federal laws related to record maintenance and retention.

Student Fees, Fines, and Charges

The district will retain the right to charge a reasonable fee for any course or activity. Any remaining charges unpaid at the end of the school year will be turned over to collections.

Federal Program Involvement

Ulm District #85 has available the following federal programs, and informs you of your right to participate: Title I-Chapter I, Title VI-ESEA Chapter II, Special Education Services, Title IV-Drug-Free Schools and Communities, Title II-Dwight D. Eisenhower, and Title VII-Emergency Immigrant Education Program.

Law Enforcement

Questioning of Students: The principal will cooperate fully regarding the conditions of the interview, if the questioning is part of a child abuse investigation. Per the state law parents are not required to be present during the questioning of a student.

Cumulative File and Student Directory Information

Ulm School District will maintain a cumulative record for each student which is sent to a proceeding school by request. The cumulative record may include, but is not limited to, a student's birth certificate and immunization records.
Parents/guardians have the right to inspect and copy the student's education records, within a reasonable time from the day the district receives a request for access.
Throughout the school year, Ulm Schools may release directory information regarding students. The following is a list of what Ulm School defines as directory information: Student name, photograph, dates of attendance, grade level, honors and awards, enrollment status (full or

part-time), participation in activities. Please note that if you opt out of directory information then your students will not be included in the schools yearbook, program events, or other such publications.
Parent(s)/guardian(s) or eligible students may request that the District not release this information and the District will comply with the request. Parents, guardians, and eligible students should refer to the Student directory Information Sheet form that will be sent out and is available in the office. The form should be filled out, signed and returned to the school within ten (10) days of receipt of this handbook.

Medication
The administration of medication to students in Ulm schools is permitted with written authorization from the parent. Medication needs to be in the original labeled container.

Illness during School
The office has minor first aid supplies available to students. Minor first aid will be administered to students. If a parent or guardian cannot be located the school district reserves the right to have the student transported to a medical facility.
If your student is not well enough to participate in class we will require that you come and get them. **Please don't send your student to school, if they are showing flu-like symptoms.**

Insurance
Students at Ulm Public Schools WILL NOT receive insurance coverage paid for by the District.

Communicable Diseases
School Board and CDC guidelines will be followed for all communicable diseases. Example but not limited to Head Lice and Conjunctivitis.

Fundraising
All fundraising requires approval from the administration committee.

Electronic Devices
Phones and other electronic devices are not to be seen or heard on campus from 7:45 am until 3:45 pm unless a staff member grants the student permission to use it. Students found in violation of this rule will have their phone or electronic device confiscated and the administrator will call the parent and you may be required to come pick up the device.

Playground/Winter Weather
Students will go outside before school and during recess, unless it is zero degrees or below or extremely hot weather. **Please make sure to send your student to school with the appropriate clothes for the weather.** There are no spare clothes at the school for kids to use.

Pickup Authorization
Notify the office of any new adults not on your authorization form. If the adult is not on the authorization form they will not be allowed to pick up your student.

Technology

Students must be in compliance with the following standards when using district technology devices:

- There is zero tolerance for use of inappropriate websites.
- Students are responsible for the safekeeping of the device and cord at all times.
- Students are in good standing within the district's code of conduct.
- Parents may be held liable for the expenses to repair or replace the computer/iPad if it is broken.

After School Program: (Student)

The After-School Program is offered everyday Monday through Thursday 3:30-5:30. The fee will be $5 per hour Monday-Thursday. Contact Ms. Hanson at the school. At 3:45 p.m., all students not picked up will go to the afterschool program at your expense.

School Events/Trips

School events and trips are very important, so if your student is not in attendance the day of the event they will not be allowed to take part in the event. Administration discretion will be used for trips if the student is gone the day before a field trip. Electronic devices will be at the discretion of the teacher for trips. The school is not responsible for any damaged or lost electronics.

The contents of this handbook are subject to change at any time with board approval.
Last Updated 08/05/2026